



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

Email:townclerk@tivertontowncouncil.gov.uk

Phone: 01884 253404 Fax: 01884 258550

Minutes of the Amenities Committee held on Monday 26th April 2021 at 2pm via Zoom Meeting.

Present: Cllr's W Burke, I Hill, and D Knowles

In attendance: Mr John Vanderwolfe (Town Clerk) and Mrs J Hubbard (Assistant to the Town Clerk)

33	Apologies Apologies were received from Cllr S Griggs (work) and Cllr C Harrower (sick)
34	Code Of Conduct There were no Declarations of Interest under the Code of Conduct at this stage of the meeting.
35	Minutes The minutes of the meeting held on the 15 th March 2021, having been previously circulated, were adopted as a true record.
36	Democratic Period No items.
37	Flower beds 2021 To discuss, in line with the draft action plan document previously circulated, the arrangements for 2021. a) Arrangements for storage of plants b) Risk Assessment c) Planting Plan The Town Clerk read out the draft plan of action to the members. Cllr Burke agreed to store the plants at his facility which he confirmed was secure. He also agreed to draft up a planting design plan for the town flower beds. The Town Clerk and Cllr Burke agreed to meet to draft a suitable health and safety risk assessment document. Cllr Burke was happy to take on the works of preparing the soil in the beds in readiness for planting up and to supervise working party groups. Cllr I Hill said that she would be happy to assist in the planting of the flower beds. Cllr Burke hoped to involve more councillors and other volunteers to assist with this task. He said that there would be a need for 2 men at work signs and 2 road narrowing signs for the works at Lea Roundabout. Cllr Burke said that there would be no need for compost for the beds and to use blood, fish and bone instead. This he said could be purchased from Heard & Sendell as the council had an account with them. Cllr Burke said that he could transport the plants in his trailer to the various flower beds.

	<p>When asked about the Angel Hill flower bed and the replacement of the lost soil, Cllr Burke said that it would be prudent to “make do and mend” this year by utilising what was already there.</p> <p>In regards to the planting of shrubs/perennials and edging the bed with either turf or bark chipping Cllr Burke and Cllr Knowles said that this area was still being considered for a remembrance garden and it may be an idea to secure the original drawings for this from Mrs J Gifford at Mid Devon District Council.</p> <p>The Hofheim bench seat that currently resided in the Burma Star garden could be re-located should the Angel Hill bed become a memorial garden.</p> <p>Cllr Burke said that as the plants would be planted close together they would naturally suppress any weed growth and the only maintenance would be occasional hoeing. It was decided not to plan for winter planting but to just tidy the beds to overwinter.</p> <p>In regards to Tiverton in Bloom 2021 it was decided to run the usual local garden competition but in a hybrid form with both on-line and paper entry forms. Cllr Burke said that a pared down entry form with less categories would be preferable.</p> <p>The admin office would prepare a draft entry form for members to review.</p> <p>The Assistant to the Town Clerk Mrs Hubbard asked the members for any photographs or community news items for the Tiverton in Bloom portfolio.</p>
<p>38</p>	<p>Cotteylands Telephone Box</p> <p>The Town Clerk informed the members of the disused telephone box sited close to the Cotteylands housing estate.</p> <p>The Town Clerk informed the members that Cllr S Bush had raised the question of whether the council could adopt the disused telephone box sited close to Cotteylands housing estate.</p> <p>Other British Telecom phone boxes had been adopted and converted to mini community hubs such as libraries. One example was the Bolham phone box.</p> <p>Cllr W Burke said that this particular phone box was in a very poor condition and would need a lot of work to restore it.</p> <p>The members decided to refer this item to the next planning meeting agenda for further discussion.</p>
<p>39</p>	<p>Allotment issues</p> <p>Cllr W Burke informed the members of an issue with a boundary wall at Tomswell allotment site.</p> <p>There had been recent works carried out by a garden contractor to cut back the overgrown ivy from the wall. Cllr Burke said that the works had not been carried out effectively and there would now be a need for more works to be carried out.</p> <p>The ivy has been in place for many years and had been allowed to become well established. This would mean there would now be a need to apply poison to the roots of the plants to completely eradicate it.</p>

	<p>Some of the thick ivy stems had set in the crevices of the wall and in some places had appeared to cause movement/erosion. The Town Clerk said that he would arrange for a structural survey to be carried out by a surveyor and then report back on the findings. In the meantime quotations would be sought to carry out the works to poison the ivy roots.</p> <p>The Assistant to the Town Clerk Mrs Hubbard said that the allotment site representative had been in touch to ask whether there would be any possibility of a new notice board for the site as the current one had deteriorated and was no longer fit for purpose.</p> <p>It was decided to refer this for the next Amenities Meeting.</p> <p>Finally The Assistant to the Town Clerk Mrs Hubbard said that she had received a request from an allotment holder at Elmore allotment site to create a communal rest area on the grass area next to the main entrance gate and to put a table and bench on this site.</p> <p>It was decided not to permit this request due to the current covid-19 pandemic and security issues.</p>
40	Next Meeting TBA