



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

Email:townclerk@tivertontowncouncil.gov.uk

Phone: 01884 253404 Fax: 01884 258550

Minutes of the Amenities Committee held on Monday 16th January 2023 at 2pm in the Mayoralty Room of the Town Hall.

Present: Cllrs W Burke, Irene Hill.

In attendance: Cllr Phil Hill, (who was nominated to substitute), Mr John Vanderwolfe (Town Clerk), and Mrs J Hubbard (Assistant to the Town Clerk).

115	Apologies: Cllr's C Harrower (Unwell), S Bush (Working), D Knowles (Unwell), S Griggs (Meeting). All resolved to accept the apologies
116	Code Of Conduct There were no Declarations of Interest under the Code of Conduct at this stage of the meeting.
117	Minutes The minutes of the meeting held on the 10 th October 2022, having been previously circulated, were adopted as a true record.
118	Matters Arising Cllr I Hill asked if financial reports could be provided for Allotments and Tiverton in Bloom to provide monthly expenditure for each cost centre. Advised that all costs were in documents already provided.
119	Democratic Period There were no members of public in attendance.
120	Allotment Report The Town Clerk read out the allotment report in which were listed works carried out at King Street (hedge cutting and tree pruning), Tomswell (ivy removal and hedge cutting). He informed the members that all allotment water troughs had been turned off for the winter period. There were 14 new applicants on the waiting list currently.
121	Tiverton in Bloom a) Hanging Basket Prices The Town Clerk informed the members that he had received the quotations for the supply of the hanging baskets/installation and watering costs. A suggested cost of £64.00 + VAT = £76.80 was recommended, this equated to approximately a 1.5% increase from the 2022 price. All agreed to accept this charge. The colour scheme for Tiverton in Bloom 2023 would be Red, White and Blue with touches of gold to reflect the Coronation of King Charles III. b) Works on Gardens The Town Clerk said that the admin team had contacted local garden contractors with a view to outsourcing the preparation and maintenance of the town's flower beds for

	<p>Tiverton in Bloom 2023. The administration office had received an email back from a local contractor who had expressed an interest in this project. A meeting with the contractor to view the works and seek costings for this was suggested. All agreed that this was the best way forward.</p> <p>c) Seminar at Glastonbury The Town Clerk said that the South West in Bloom 2023 Spring Seminar would take place at Glastonbury Town Hall this year on the 23rd March 2023. Cllrs W Burke and I Hill both expressed an interest in attending this. Other Amenities members not present at meeting would be offered the opportunity to attend.</p> <p>d) New Hall Update The Town Clerk informed the members that he was still waiting on the business plan from the New Hall Manager but there would be a meeting arranged with the manager to discuss this. He said that the drinks supply company Tolchard had looked at the facilities for the bar at the New Hall and would now supply a quotation on what it could provide. The Town Centre Coordinator had met with the New Hall Manager and a discussion on ideas for bringing in new bookings had taken place. Lots of ideas had been generated for proposals.</p>
122	<p>Update on the E.U.E. Community Centre. <i>Suggest that this project is parked until we have a better understanding of implications connected to S106 Funding.</i> The Town Clerk suggested that the E.U.E. Community Centre project be put on hold, there was still great uncertainty in relation to the S106 funding and lack of detailed finance costings. All agreed to accept this recommendation, which would now be taken to the Full Council meeting on the 23rd January 2023.</p>
123	<p>Update on the CCTV Project The Town Clerk informed the members that he had reviewed the SLAs service agreements sent to him from Mid Devon District Council and subsequently noted that the town council had not been included in these documents, and furthermore was not referenced as a partner. He had raised this with Mr K Ashton of MDDC. Mr Ashton had responded to say that the primary partnership was between MDDC and Exeter City Hub, but that the town council could have a separate agreement with MDDC. The CCTV project was currently behind schedule due to the BT issue. It was hoped to receive a further update on this at the CCTV meeting on the 26th January 2023.</p>
124	Next Meeting: TBC