



Tiverton Town Council

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Minutes of the Amenities Committee held on Monday 15th March 2021 at 2pm via Zoom Meeting.

Present: Cllr's W Burke, S Bush, C Harrower I Hill, D Garcia and D Knowles

In attendance: Mr John Vanderwolfe (Town Clerk) and Mrs J Hubbard (Assistant to the Town Clerk. Miss L Hubbard (Clerical Assistant), Cllr J Rendle Cllr P Hill and four members of the public

15	Apologies An apology had been received from Cllr S Griggs.
16	Code Of Conduct There were no Declarations of Interest under the Code of Conduct at this stage of the meeting.
17	Minutes The minutes of the meeting held on the 8 th February 2021, having been previously circulated, were adopted as a true record.
18	Democratic Period No items.
19	Allotments An unauthorised structure for children had been erected on a plot at the Kings Street site. The members were informed that this was intended as a raised vegetable bed which would encourage the tenant's children to become involved in the process of growing vegetables. It was pointed out that this had been done during the probation period of their tenancy. It was agreed that the structure could remain providing it was not extended and that the tenant removed it prior to giving up their plot in the future. Agreed that the sole estimate to provide a lock, chain and ten keys for the gate at Beech Road be accepted at £180. The hedges at Tomswell beside the factory Leat had been cut back. Agreed that the sole estimate for the removal of a large amount of ivy on the boundary wall at Tomswell be accepted at £270. Also agreed for contractor to trim the hedge bordering the leat. Agreed to find a contractor to remove the paint contaminated produce waste at Elmore. There had been a leak in a trough at Pinnex which had been repaired by the New Hall

	<p>Manager. It was noted that in line with the recommendations provided by the National Allotment Association, the water would not be turned on until the 1st April, and would then be turned off again on the 1st November.</p> <p>Concerns that whilst MDDC had replaced one border fence at Harrowby, there remained a gap, where a shed had been removed in one of their tenant's gardens. Agreed MDDC to be contacted and once again asked to replace the fencing at this location.</p>
20	<p>Grass Cutting</p> <p>It was noted that the second person asked to provide a quotation for grass cutting for the 2021/22 season had declined due to heavy work commitments. It was therefore agreed that MDDC would continue with the contract for a further year at a cost of £14,500. The recent updated maps of the areas that MDDC cut would be circulated to councillors.</p>
21	<p>Flower Beds 2021</p> <p>The chairman stated that whilst at present we do not know when the plants will arrive, it is anticipated that it will be in early June. Arrangements will have to be made as to where to have them delivered. The chairman then went through the various locations for the flower beds, these are Lea Road Roundabout, Kennedy Way, Westexe Recreation Grounds, opposite Vale Vets, Phoenix House, Phoenix Lane opposite Heard and Sendells and Angel Hill. He made the point that a risk assessment would need to be carried out and traffic cones put in place on roundabouts to protect those working. There are some problems with the Angel Hill site because of vehicles going up over the beds, and also people seem to walk over the beds.</p> <p>Charlie Olive, Director of Community Partnerships from Blundell's School stated that he would be willing to plant out the shield bed near to the school; and may be able to provide some funding. He was also interested in getting some of his pupils involved with other local projects, including litter picking. Cllr Harrower would liaise with him on this.</p> <p>The Rotary Club representative stated that the club members were interested in local environmental issues in the town, particularly those which could enhance the area. Some of the members had expressed an interest in planting wild meadow flowers, but may also be able to assist with some planting of flowers.</p>
22	<p>Hanging Baskets</p> <p>It is expected that they will be delivered in early June.</p>
23	<p>Definitive Map Review</p> <p>The Town Clerk explained that Devon County Council Rights of Way Section were conducting a review of the Definitive Maps of every county in the country. This had commenced in the 1980's and had run in an alphabetical sequence, and had therefore now arrived at Tiverton. This was an opportunity to review the present maps and correct any incorrect positioning of paths. Under normal conditions there</p>

	<p>would be a public exhibition with members of the public asked to provide comments. At the present time with restrictions still in place this would be difficult, and would not be that easy to do on Zoom. It was therefore suggested that in the first instance a working party, together with Chris Mumford, our Parish Paths Coordinator looked at this, and that a public consultation be held later in the year. Members agreed that this was the best way forward. The working party would consist of Chris Mumford (P3 Coordinator), Cllr P Hill, Cllr S Bush and the Town Clerk.</p>
29	<p>Highway ‘Doing What Matters’ Review The Town Clerk had received an email from the local Highways Officer, Stephen Leigh, outlining a new Devon County Council initiative that prioritises works being done on local highways. The Town Clerk suggested that it would be a good idea to have one councillor from each ward to meet up with the highways officer. The working party for this would be Cllr’s Burke, Harrower, P Hill, I Hill and D Knowles. Cllr P Hill asked if finger posts would be included within the scope of this review.</p>
30	<p>Flood and Snow Warden Report Cllr S Bush reported that the grit bin had been installed by the footbridge in St Andrew Street.</p>
31	<p>Tiverton Emergency Plan The Town Clerk stated that there had been an emergency plan for the town but that the document had been locked when the computer system was hacked a few years ago. The emergency plan had however been implemented when there had been a fire at the former Twyford Inn some years ago. It was agreed that a working party consisting of the Town Clerk, Cllr S Bush, Cllr W Burke and Cllr A Perris would prepare a basic plan for an emergency situation in the town.</p>
32	<p>Next Meeting The next meeting will be arranged after the Annual Council Meeting in May.</p>