



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

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Minutes of the Civic & Ceremonial Committee Meeting held in the Council Chamber of the Town Hall on Monday 6th February 2023

Present: Cllr's W Burke (Chairman), N Davey, S Griggs, L Cruwys, C Harrower and J Rendle

In attendance: Mr J Vanderwolfe (Town Clerk), S Gray (Town Centre Co-ordinator) and one member of the public.

094	Apologies Apologies had been received from Cllr's C Slade, E Slade, A Berry, D Knowles and A Hendy
095	Declaration of Interest None declared at this stage of the meeting.
096	Minutes The minutes of the meeting held on the 30 th May 2022 were adopted as a true record.
097	Matters Arising There were no matters arising.
098	Democratic Period No items
099	HMS Enterprise Even 15th March 2023 The Town Clerk explained that there had been far more formalities required organising this even than that experienced in the past. Some of this may be due to events in other places that have gone wrong in the past. Devon County Highways were insisting that a road management team is employed and we will also have to have security officers both for security and as road marshals. He went through the timetable for the event. At present we are awaiting permission from the ships public affairs section before a press release is made. Arrangements are well in hand for catering and refreshments for the event. The schools will be informed, however it will be up to each school to decide if their students can attend or not. If they do attend the school would be responsible for them.
100	Coronation of King Charles The Town Centre Co-ordinator outlined the arrangements for Saturday 6 th May 2023. The event needs to be seen to be organised by the Tiverton Town Centre Partnership through the Town Centre Co-ordinator because of the restrictions imposed on

	<p>councillors around election time. The event would be a multicultural and diverse event that celebrates all things from Great Britain and the Commonwealth. She stated that King Charles had said that the coronation will reflect the monarch's role and look towards the future. The event would be centred on Fore Street and Phoenix Lane. The streets will be filled with music, art, food and dancing. Schools would be asked to design flags to celebrate diversity and culture. Stall holders would be charged a fee, which will help towards paying for the event. Agreed that £2k be set aside from the 2023/24 budget for this event.</p>
101	<p>Feast of St James</p> <p>Agreed that because of the visit by HMS Enterprise and the Coronation event this event would be postponed until 2024. It is hoped that regular market style events in the town over the year will financially support this event in 2024.</p>
102	<p>Other Events</p> <p>It is understood that the Exe Struggle is to be revived this year. The council has agreed to act as bankers for this event, however we are not involved in the organising or running of the event.</p> <p>The Eat festival will also once again take place in the town in September.</p> <p>The Town Centre Co-ordinator is looking at having an all-day event for the switching on of the Christmas Lights at the end of November and a number of other events leading up to Christmas</p> <p>Cllr Griggs stated that she would have liked to have presented some of the children with a commemoration of the Crowning of King Charles.</p>
103	<p>Next Meeting</p> <p>Agreed that a short meeting would be held to firm up arrangements for the Coronation prior to the event.</p>

Signed -----

Date -----