



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

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Minutes of the Civic & Ceremonial Committee Meeting held in the Mayoralty Room of the Town Hall on Monday 30th September 2019 at 6.15pm

Present: Cllr J Rendell (Chairman), W Burke, A Bush, L Cruwys, N Davey, C Harrower, D Knowles, G Luxton, J Blagg, A Berry, C Daw, and C Slade.

In attendance: Town Clerk (J Vanderwolfe)

Absent: Cllr M Turner and Cllr T Lindus

012	Apologies Apologies received from Cllr S Griggs
013	Declaration of Interest There were no Declarations of Interest made at this stage of the meeting.
014	Minutes The minutes of the meeting held on the 24 th June 2019 were adopted as a true record.
015	Matters Arising Members were pleased with the new Mayoral Board. The new mayor's name will be placed on the board early next month.
016	Democratic Period No items
017	Mayor's Chain The Mayor, Cllr C Slade, was pleased to report the backing to the chain had now been completed and that it was now much easier to place the chain in position. The chain had been brought to the meeting so that members could see it, and to also see how easy it now was to wear. There was a small retaining chain that fitted on to the back of the chain.
018	Proclamation of the Fair The 2019 event will take place on Friday 11 th October in the Market. The Mayor and councillors will leave the Town Hall at 9.45 am for a 10am ceremony. There are sufficient bags of 2ps in the safe; so no new ones need to be ordered for this year.
019	Remembrance Day The chairman of the Tiverton RBL had informed the town clerk that the format for the parade would follow the same as last year. After the service the Mayor and

	councillors would walk down through the market to the dais in Fore Street. The parade would then salute the mayor as they come down Fore Street. Following the laying of the wreaths everyone would be welcomed to retire to the Riverside Club.
020	Armistice Day MDDC would operate this short ceremony as in previous years in Phoenix Lane. The mayor and councillors would need to be at Phoenix Lane at about 10.50am
021	Christmas Light Switch On This will take place on Saturday 30 th November. There will be a lantern parade followed by the switching on of the lights from the town hall at 6pm. MDDC will be having an Electric Nights event in the pannier market that evening. There will be a meeting on Wednesday 2 nd October at 2pm to go through the road closure, marshalling and other detailed arrangements for the evening. The town clerk informed the meeting that one of the anchor bolts had failed in Bampton Street a couple of weeks ago and that had resulted in the catenary wires becoming lowered, which became a traffic hazard. The whole system now needs to be checked and the catenary wires replaced. There are no regulations regarding the eye fixings, and our system does not comply. Cllr Burke felt that the wires across the Westexe crossing had been replaced recently. The town clerk would convey that to Festive Lighting. The cost will be £5,850 plus vat. There may be additional costs if more eyebolts fail the test. This cost will need to be taken from reserves. It was agreed that the work had to be done as the lighting company would not put the lights up without the certification. Agreed that the work be done and that the required funding be conveyed to the Finance & General Purposes Committee
022	Tiverton in Bloom Presentation Evening This will be on the 17 th October in the Town Hall
023	Next Meeting Monday 28 th October –budget meeting 6.15pm

Signed -----

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